

## **Notice of Section 504 Parent/Student Rights In Identification, Evaluation and Placement**

Please Keep This Explanation for Future Reference  
(Section 504 of the Rehabilitation Act of 1973)

Below is a description of the rights granted by federal law to students with disabilities. The intent of this notice is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions.

You have the right to the following:

- Right to have your child with disabilities take part in, and receive benefits from public education programs without discrimination because of her or his disability.
- Right to receive all information in the parent's or guardian's native language or primary other mode of communication.
- Right to have your child receive a free appropriate public education which includes the right of the child to be educated with students without disabilities to the maximum extent appropriate.
- Right to have your child have equal opportunity to participate in school programs and extracurricular activities sponsored by the school.
- Right to receive notice a reasonable time before a district identifies, evaluates or changes your child's placement.
- Right to inspect and review all of your child's educational records, including the right to obtain copies of education records at reasonable cost unless the cost would deny you access to the records, and the right to amend the record if you believe information contained in the record is inaccurate or misleading or if the school district refuses to amend the record, you have a right to request a hearing.
- Right to have educational evaluation and placement decisions made based on information from a variety of sources and by persons who know the needs of the student, meaning of evaluation data and placement options.
- Right to periodic reevaluation and evaluation before any significant change in placement.
- Right to an impartial hearing if you disagree with the school district's proposed action. You will be an active participant you have the right to be represented by counsel in the impartial hearing process. You have the right to appeal the impartial hearing officer's decision.

To appeal a decision of a §504 Committee decision within the school district, send a letter to the Principal requesting a hearing. If a second appeal is desired, contact the Section 504 District Compliance Coordinator below. You may go directly to the Department of Education at the address below to seek an impartial hearing or to the U.S. Department of Education, Office for Civil Rights at the address below.

Section 504 District Compliance Coordinator  
Hopkinton Public Schools  
89 Hayden Rowe Street  
Hopkinton, MA 01748

Phone: 508-417-9360

MA Department of Education  
Bureau of Special Education Appeals  
350 Main Street  
Malden, MA 02148

U.S. DOE  
Office for Civil Rights  
Edward McCormack Bldg  
Post Office Square  
Boston Massachusetts